



July 7, 2023

UK Cabinet Office

**Attn.: Carbon Reduction Plan – Action Committee: Review and Compliance Team**

Dear Reviewers:

**Re: Action Note – PPN 06/21 (05/06/2021) – Carbon Reduction Plan – NORR Consultants (UK)**

**CARBON REDUCTION PLAN**

Supplier Date: July 7, 2023

Publication Date: July 7, 2023

**COMMITMENT TO ACHIEVING NET ZERO**

NORR Consultants (UK) is committed to achieving Net Zero emissions by 2045.

**BASELINE EMISSIONS FOOTPRINT**

Baseline emissions are a record of the greenhouse gases (GHG’s) produced in the past and which were produced, prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which current, and future, emissions reduction can be measured against. NORR Consultants (UK) is part of a global company (NORR) with offices in the UK, Canada, and US. Our UK branch began tracking their emissions in 2021, ahead of the rest of the company (2022), and below is a record of our UK baseline metrics:

2021 – Baseline Year Emissions	
Additional Details Relating to the Baseline Emissions Calculations: N/A	
Scope-1 Emissions	40.882 tCO2e
Scope-2 Emissions	78.515 tCO2e
Scope-3 Emissions (included sources)	246.841 tCO2e
<b>TOTAL EMISSIONS</b>	<b>366.237 tCO2e</b>

2022 – Current Emissions Reporting	
Additional Details Relating to the Baseline Emissions Calculations: N/A	
Scope-1 Emissions	TBD (in progress) tCO2e
Scope-2 Emissions	TBD (in progress) tCO2e
Scope-3 Emissions (included sources)	TBD (in progress) tCO2e
<b>TOTAL EMISSIONS</b>	<b>TBD (in progress) tCO2e</b>

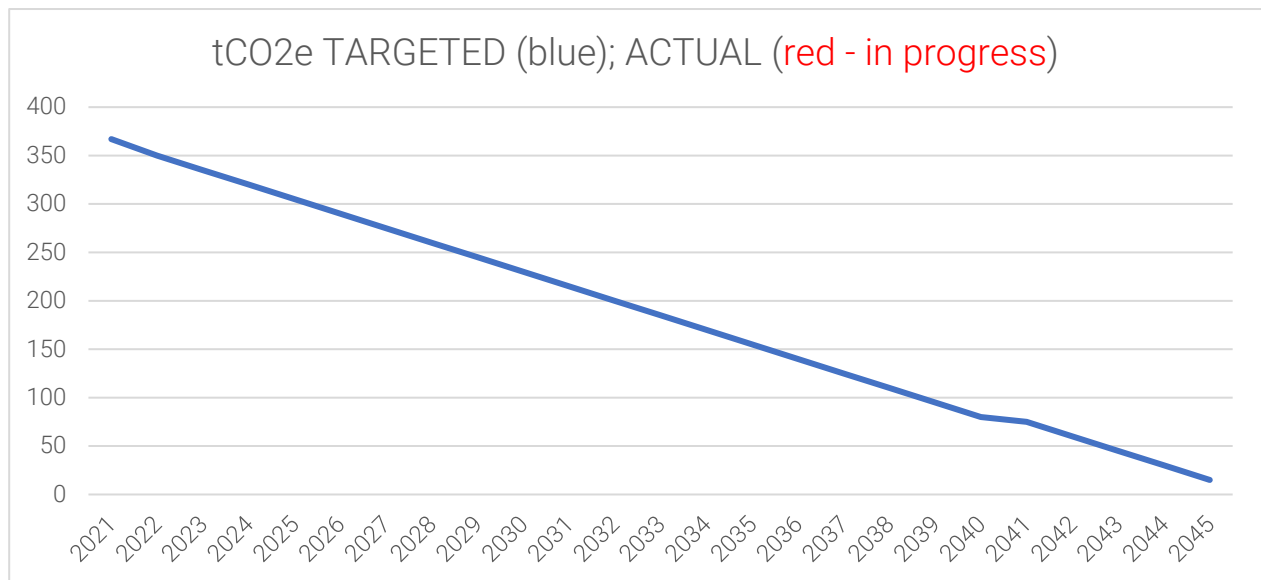
Note: the above “2022 – Current Emissions Reporting” is incomplete, as we are currently in the process of gathering this information, for reporting in Q2/2023. This aligns with our current annual reporting cycle (12-full months), which began tracking emissions in September 2021, per compliance with PPN. We will update these numbers online through the shared link, accordingly, when the numbers are compiled and aggregated.

## EMISSIONS REDUCTION TARGETS

NORR Consultants (UK) is committed to the achievement of net zero emissions by 2045. Since our baseline year is 2021, this means that we will need to reduce emissions between 2022 – 2045, or over the course of 23 years. This means that to make progress towards achieving Net Zero, we will be targeting an annual emissions reduction of ~15 tCO<sub>2</sub>e/year over that duration. This will result in the following milestones:

- 2022 [1-year] reduction target ~351 tCO<sub>2</sub>e (~4% reduction over baseline)
- 2026 [5-year] reduction target ~336 tCO<sub>2</sub>e (~20% reduction over baseline)

Progress against these targets will be mapped, within the graph below, once we receive our first year of “actual” reported data, relative to the above “targets”:



## CARBON REDUCTION PROJECTS

Completed Carbon Reduction Initiatives: The following environmental management measures and projects have been completed or implemented since the 2021 baseline. The carbon emissions reduction achieved by these schemes will be evaluated in total, and as a percentage reduction above baseline, once accounted for – in progress, currently.

- Employee flex work policy instated to reduce emissions for commuting/utilities
- Adoption of a NORR-wide Sustainable Design, Construction & Operations Standard to support GHG reductions across our physical assets, as well as other scope elements (adopted February 2023)
- In 2023, NORR will continue its partnership with Positive Planet, increasing the relationship with the entity to include provisions for compliance with SBTi protocols.

In the future, we plan to continue to allow a flexible/hybrid work model, as well as will factor in the above “SDCO Standard” in our real estate considerations as we grow, move, downsize, or refresh our spaces.

# NORR

## DECLARATION AND SIGN OFF

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard, and we have used the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with the SECR requirement, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off upon by the Board of Directors (or equivalent management body).

Sincerely,



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